

**EXECUTIVE ORDER NO. 13-05-01**

**AN ORDER ESTABLISHING THE MINIMUM  
REQUIREMENT FOR ALL PLATS FILED  
WITH BENTON PLANNING AND ZONING COMMISSION**

The undersigned as Mayor of the City of Benton, KY and pursuant to the provisions of KRS 83A.010(7) and in order to establish regulations governing the size of any plat filed with the Benton Planning Commission for its use in the annexation of real property into the City and for the Planning Commission's use in administration of the City's Planning and Zoning Ordinance does hereby Order and Direct as follows:

1. This Order shall establish the size and content to be contained on plats filed with the Benton Planning Commission for all purposes.

2. A plat is defined a map, plan or chart of a tract of land or real property prepared by a licensed engineer or land surveyor that is drawn to scale and shows the existing or proposed location of boundary lines, building structures, uses or any other data of information required under the City's Planning and Zoning Ordinance.

3. All plats filed with the City Planning and Zoning Administrator for any purpose shall be a minimum of 24" X 36". Plats in excess of this size may be allowed with the approval of the Planning and Zoning Administrator if the information depicted on the plat that must be acted on by the Planning and Zoning Board cannot be fully depicted and made legible on a 24" X 36" plat.

4. Three (3) copies of a plat with original signatures on each copy must be filed with the Planning and Zoning Administrator and if the plat is to be used in an annexation, five (5) copies of the plat with original signatures on each must be filed.

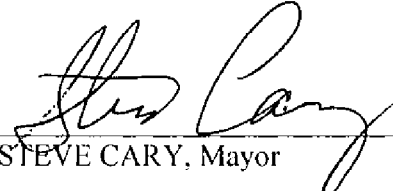
5 Plats to be used in an annexation of any property into the City shall also contain the information required by the Kentucky Secretary of State. This information can be obtained from the Planning and Zoning Administrator or the Kentucky Secretary of State.

6. Plats in a digital format may be filed with the Planning and Zoning Administration for preliminary review by the Planning and Zoning Administrator but a digital plat may not be used for obtaining preliminary or final plat approval from the Planning and Zoning Commission.

7. All filing fees or fees for recording of any plat filed with the Kentucky Secretary of State or the Marshall County Court Clerk's Office shall be assessed to and paid by the party submitting the plat.

8. This Order shall be effective from and after its entry and a copy of same shall be maintained with the City's Planning and Zoning Ordinance.

This the 20 day of May, 2013.

  
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STEVE CARY, Mayor

Copies to: Benton Planning Commission